

Perry Township Board of Trustees

Reorganizational Meeting

January 7, 2025, 6:00 pm

The meeting was called to order at 6:00 p.m. by Board President Miller. All Trustees were present.

Pledge of Allegiance

Welcome & Recognition of Invited Guests

a) Phil McFarren

Excused absence: None

Additions/Deletions to Agenda – Roll Call by Department:

Fire: None

Administration: Administrator Martin gave notice that Phil McFarren is in the audience. He is the HR account manager at Clemans & Nelson and has provided the Board with documents.

Public Works: Deletion to pay McBurney Concrete as a PO is already open for the request so no need for the motion.

Police: None

Zoning: None

Law Director: None

Fiscal Officer: None

Trustee DeChiara: None

Trustee Miller:

1. Addition of an executive session ORC 121.22 (G)(4) collective bargaining to include the Board, Law Director, Fire Chief, and Police Chief.
2. Addition of an executive session ORC 121.22 (G)(1) To include the Board and Law Director

Trustee Nelligan: None

Reorganizational Matters Motions:

a) Appointment of Board President

Trustee Nelligan made a motion to nominate Matt Miller as Board President. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

b) Appointment of Vice President Motion

Trustee made a motion to appoint Lisa Nelligan as Vice President. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

c) Consider 2025 Appropriation Resolution

Trustee Miller made a motion to approve the Appropriation resolution for 2025. Seconded by Trustee Nelligan. Trustee Nelligan posed the question of ARPA funds. Fiscal Officer Chessler stated while the monies have been appropriated, they have not all been spent yet. Fiscal Officer Chessler stated that not all the numbers are accurate with negotiations still in process so a series of changes may take place and will notify as changes become available.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

d) Establish 2025 annual compensation for the Board and Fiscal Officer per ORC 505.24

Fiscal Officer Chessler stated that elected official compensation is pursuant to the Revised Code for cost-of-living adjustment at a 1.75 % increase. Trustee Miller made a motion to establish the annual compensation per ORC 505.24. Seconded by Trustee Nelligan.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

e) Establish a wage schedule for all non-union bargaining units.

Trustee Miller made a motion to table this item until conclusion of collective bargaining. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

- f) **Reappoint personnel to fiduciary and non-bargaining unit positions to include benefits, terms, and conditions of employment.**

Trustee Miller made a motion to reappoint personnel to fiduciary and non-bargaining unit positions to include benefits, terms, and conditions of employment. Seconded by Trustee Nelligan.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

- g) **Consider authorizing the Fiscal Officer to conduct advances from the General Fund as deemed necessary**

Trustee Miller made a motion to authorize the Fiscal Office to conduct advances to the General fund as deemed necessary. Seconded by Trustee Nelligan.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

- h) **Set monthly days and times for regular meetings/consider work sessions as an allotted period prior to regular meetings and extending 121.22 (F) a rule for the Board**

Trustee Miller made a motion to set the 1st and 3rd Tuesday of each month at 6 pm for regular meetings as allotted day and time, and special meetings as required and necessary extending ORC 121.22 (F). Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

- i) **Approve receipt of all advances from the County auditor on property taxes**

Trustee Miller made a motion to approve receipts on all advances from the County Auditor on property taxes. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

j) **Consider setting 2025 mileage reimbursement per mile per current IRS rates.**

Trustee Miller made a motion to set the milage reimbursement per mile per current IRS rates. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

k) **Authorize Fiscal Officer to invest interim funds and conduct operational transfers within funds as available and necessary**

Trustee Miller made a motion to authorize the Fiscal Officer to invest interim funds and conduct operational transfers within funds as available and necessary. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

l) **Establish rate of reimbursement for uniform clothing allowance for non-union personnel limited as follows:**

1. Police Chief- \$1,200.00
2. Public Works Director- \$1,000.00
3. Fire Chief and Deputy Chiefs to be equal to employees of the collective bargaining unit
4. Township Administrator- \$500.00
5. Zoning Inspector and Assistant Zoning Inspector \$500.00

Trustee Miller made a motion to establish the rate of reimbursement for uniform clothing allowance for non-union personnel. Seconded by Trustee DeChiara. Trustee DeChiara asked whether a check was provided to the department heads or reimbursed as needed. Each Department head stated how they receive the funds.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

m) **Consider Utilizing the GovDeals.com auction site for the calendar year 2025**

Trustee Miller made a motion to authorize utilizing GovDeal site for auction for 2025. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

n) Consider affirming and ratifying video service providers'

Trustee Miller made a motion to affirm and ratifying video service provider. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

o) Consider authorizing the Township Administrator to proceed with the Actuarial Report for 2024 self-funded vision and dental benefits per the state auditor's request

Trustee Miller made a motion to authorize the Township Administrator to proceed with the Actuarial report for 2024 self-funded vision and dental benefits per the state auditor's request. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

p) Consider authorizing Blanket Certificates, purchase orders and open blankets for each department

Trustee Miller made a motion to authorize blanket certificates, purchase orders, and open blankets for each department. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

q) Consider super blanket certificates for all departments

Trustee Miller made a motion to authorize super blanket certificates for all departments. Seconded by Trustee Nelligan.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

6. **Departmental Reports:**

A) Communication/Announcements: Light up Perry

Administrator Martin stated the Griswold theme home winner was, Mr. Mark Snyder, Christmas Tree theme winners were Jeremy Arner and Mr. Zoko

B) **Public Speaks on agenda items up for action:** None

C) Township business requiring Board action:

1. Unfinished business: None
2. New business: None

r) Department Agenda Items

A. Fire:

1. Consider the resignation of Fire Fighter EMT- Melissa Wagner.

Trustee Miller made a motion to accept the resignation of Fire Fighter EMT- Melissa Wagner. Seconded DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

2. Consider removing Firefighter Paramedic Heather Nelligan from the Fire department roster. Trustee Miller made a motion to remove Firefighter Paramedic Heather Nelligan from the Fire Department roster. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

3. Consider accepting Ohio Department of EMS grant money in the amount of \$3,264.88. Trustee Miller made a motion to accept the Ohio Department of EMS grant money in the amount of \$3,264.88. Seconded by Trustee Nelligan.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

4. Consider approving an invoice for the painting of Medic Unit in the amount of \$11,762.05. Trustee Miller made a motion to approve an invoice for the painting of the Medic Unit in the amount of \$11,762.05. Seconded by Trustee DeChiara. Chief Sedlock said he was working with his contact at LifeLine to reduce the cost, but at this time it should not exceed that amount.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

B. Police: None

C. Public Works Director: None

D. Zoning:

1. Consider renewing Brosius, Johnson & Griggs LLC's contract to continue work on township zoning regulations in the amount not to exceed \$6,000. Trustee Miller made a motion to accept the renewal of Brosius, Johnson & Griggs LLC's contract to continue work on the township zoning regulations in them amount not to exceed \$6,000.00. Seconded by Trustee Nelligan.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

E. Administration

1. Consider accepting a \$3,000 grant funding check from OTARMA~ Ohio Township Association Risk Management Authority in the amount of \$3,000. To be distributed equally to the Police, Fire, and Road Departments as risk management program reimbursements. Trustee Miller made a motion to accept a \$3,000.00 grant funding check from OTARMA to be distributed equally to the Police, Fire, and Road Departments as Risk Management Program. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

2. Consider paying an invoice for CLOUT – Coalition of Large Ohio Urban Townships in the amount of \$200. Trustee Miller made a motion to continue membership as a member of the Coalition of Large Ohio Urban Townships in the amount of \$200.00. Seconded by Trustee Nelligan.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

3. Consider discussion of America 250 ~ Semiquincentennial. Administrator Martin discussed what all would intel if we would adopt the resolution. Trustee Miller made a motion to table discussion until the next meeting with the intent of getting a better understanding. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

4. Consider ratifying the BASIC MC application/agreement at no cost to the township in conjunction with employee health benefits. Trustee Miller made a motion to ratify the BASIC MC application/ agreement in conjunction with Employee Health Benefits. Seconded by Trustee Nelligan.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

F. Law Director: None

- G. Fiscal Officer: Trustee Miller made a motion to accept pending warrants for the week ending on December 13, 2024, in the amount of \$ 109,341.71 and the week ending December 20, 2024, in the amount of \$314,286.58, plus the week ending December 30, 2024, in the amount of \$246,165.75 for the total of \$669,794.04. Seconded by Trustee Nelligan.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

H. Trustees

1. Trustee Nelligan: None
2. Trustee DeChiara: None
3. Trustee Miller: None

I. Public Speaks: None

J. Executive Session

1. ORC 121.22 (G) (1) personnel matters to include the Board, Law Director, Administrator and Fire Chief.

Trustee Miller made a motion to go into executive session under ORC 121.22 (G)(4) collective bargaining to include the Board, Law Director, Fire Chief, and Police Chief along with ORC 121.22 (G)(1) to discuss personnel matters to include the Board, Law Director, Administrator, and Fire Chief. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

Adjournment:

The Board returned from the executive session at approximately: 8:51 p.m.

Trustee Miller made a motion to place Roger Carpenter on paid administrative leave effective January 7, 2025. Seconded by Trustee Nelligan.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

With nothing further to come before the Board of Trustees, Trustee Miller made a motion to adjourn the meeting at 8:52 p.m. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes

Matt Miller, President

Craig Chessler, Fiscal Officer